

**MORGAN**  
COSMETIC SURGERY

**Billing Policy Explanation and Agreement 1/3**

**Cosmetic Consultations:**

- There is a \$75 pre-paid non-refundable administrative fee. This fee is credited to co-pays and cosmetic treatment or surgery in the next 6 months if appointment is kept.
- Cosmetic 2nd opinion of previous work: \$250, credited to major surgery w/in 6 months.

**Reconstructive Consultations:**

- Consultation and second opinion fees vary from \$75 - \$500. Fees are paid at the time of the visit. We give you a coded bill to submit to your insurer for reimbursement. The amount of the consultation fee you pay, up to \$250, is credited to major surgery within 6 months of consultation.
- Legal consultations: \$500 paid at visit. Legal consultations are not credited to surgery.

**Major Office and Hospital/Out Patient Surgical Fees and Surgical Booking:**

- Fees estimated before your visit are a guide only. Fees vary with each situation.
- Booking fee: a non-refundable administrative fee of 1/3 of Dr Morgan’s fee + special order items is paid before surgery is scheduled.
- Balance of surgical fee is due 2 or more business days before surgery. If full payment is not received by then, the surgery is cancelled. There is no refund of the deposit.
- A \$75 administrative fee is charged for forwarding Care Credit payment to a hospital for hospital fees. The amount we send to the hospital is the amount that Care Credit sends to us.
- Special order items (i.e. implants) are paid in full 10 days or more before surgery, plus shipping, handling, and tax if applicable.

**Minor In-Office Surgery and Revision Surgery:**

- Office visits and minor treatments are paid in full at the time of visit/treatment.
- In office surgery: Non-refundable administrative fee of \$250 or 25% of fee, whichever is greater + cost of special order items, due upon booking. Balance is paid 2 business days before surgery. If full payment is not received by then, the surgery is cancelled. There is no refund of the deposit.

**Reports:**

- Insurance pre-determination report: \$25
- Appeal of insurance denial of coverage: \$80/hour up to maximum of 4 hours.
- Legal report: Varies with time required to prepare.

“I understand and agree to the above policies.”

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_



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**MORGAN**  
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**Billing Policy Explanation and Agreement 2/3**

**Payment Accepted:**

- Checks, cashier’s check, money order, AmEx, Visa, Master Card, Discover, Care Credit; Cash up to \$1000.
  - Larger cash payments can be deposited directly into our Fidelity Bank account. Fidelity is located directly across the street in the 2061 Building.
  - Checks are processed on day received and must clear 10 business days before surgery.
  - Discounts may be available for payment of major surgery by cash and cashier’s check.
  - Discounts do not apply to Care Credit or other financed surgery or treatment.
- Services received and paid for in any way whatsoever, including by credit card, debit card and Care Credit, are not eligible for post-payment challenges. This is irrevocable. We encourage completion of post-treatment care and follow-up to address all concerns.

**What fees include:**

- Major surgery: fees include pre-operative consultation, preparation and scheduling, the surgery itself, and up to 6 post-operative visits, e.g. weeks 1, 2, 4, 6 and months 3 and 6.
- Minor surgery: fees include pre-operative consultation, preparation and scheduling, the surgery itself and up to 3 post-operative visits, typically weeks 1, 6 and 6 months.
- Injections: fees cover the cost of injection and 1 visit.
- The surgery or treatment fee does not include the cost of additional treatment.

**Touch Up Policy**

- Surgical results are not guaranteed because healing varies.
- Overall, 10% of people having any treatment need or want a touch-up.
- Surgical healing takes a minimum of 6 months. Surgery touch ups are done after 6 months.
- Touch up procedures are at Dr. Morgan’s discretion.

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**Billing Policy Explanation and Agreement 3/3**

- Touch up fees-** these apply only to those done within 12 months after surgery.
- First in-office touch-up after major or minor surgery: \$100/hour to cover overhead.
- Second in-office touch-up procedures: \$200/hour.
- In hospital/surgery center re-do: cost varies, minimum fee, \$1000 + OR fee.
- Botox/Dysport touch-up: standard Botox/Dysport fee.
- Filler touch-up: - \$100 + cost of Vitrase if needed. No charge if new syringe of filler purchased.
- Glycolic peels for skin color changes after peels/surgery: \$50+, depending on area.
- Kenalog injections for thick scars: 1 at no charge, \$60-120 for subsequent injection.
- Liposuction touch-ups are only done if our office scales show a that you have lost the recommended weight after liposuction. This is needed to prevent fat returning after liposuction. It is approximately 2 pounds of weight for every 1000 cc (liter) of fat removed. Be sure our assistant weighs you on our scale before your surgery.
- Liposuction if appropriate weight loss is not confirmed, touch-ups are 50% of the standard liposuction fee.
- More than 12 months after surgery: standard fees apply

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